

**Minutes of meeting
Seaside Municipal Airport Committee
January 24, 2023
6:15 P.M.**

Call to order, Roll Call

Present: Christine Binnicker, Joyce Hunt, Dale McDowell, Roy Bennett, Randall Henderson, Mark Tolan, Bruce Francis

Absent: Dianne Widdop, Randy Frank

Guests: Josh Duff, Jeff Gage, Mayor Steve Wright

Approve November meeting minutes: Joyce Hunt voiced for approval and Mark Tolan seconded, unanimous

Additions to the agenda: none

2023 officer elections:

Mark Tolan made a motion to re-elect the existing officers Joyce Hunt seconded, the vote was unanimous. Officers remain as:

President: Randall Henderson

Vice president: Joyce Hunt

Secretary: Mark Tolan

Comments from the floor

Mayor Steve Wright thanked the committee for their work.

Infrastructure / Improvements / Funding

City budgeted projects (tiedowns, pavement repairs): Dale reports budgeting for new tie-down chains and crack sealing and hoping to schedule that in 2023.

State funding, projects & PMP / Federal & CIP / Hangars, ALP: Dale reports Civil West was requested to provide a quote for ALP, so far has not done so. Randall noted that state grants may be available to pay for that, and Dale said it's hard to find time to write grants. Christine offered that she has grant writing experience and could help and there was discussion about whether that's legal; Mayor Wright can check on that and noted that the city is looking to hire a grant writer.

Port of Astoria request: Bruce is willing to pursue when he returns to the area.

Other: Dale McDowell reports he's working on getting a container for mower / equipment storage

Maintenance / Safety / Security

Airside (runway / taxiways, wind socks, beacon, lights / reflectors): Dale reports a wind sock was replaced and extra reflectors are in play. Jeff Gage noted that the new sock is undersized and doesn't show the wind speed as the previous socks did. Dale to check that.

Randall noted recent flooding and debris on the runway, and stressed the importance of prompt cleanup (staff or volunteers) after flood events, for safety of landing aircraft. Dale reported that the sweeper had cleaned up the runway / taxiway a few days previous.

Groundskeeping: Randall related a recent ground vehicle runway incursion as he was landing at Astoria and recommended written safety protocols for mowing and other work around the airport. Bruce asked if NOTAMs are being issued with FAA and Dale confirms there is a mechanism to do so with the city when he knows work is being done.

Trespassing & Security: no known issues

Cameras / website / internet (tourism dept. help?): Dale reports he requested internet for the shed

Condition of gates, locks, fencing, signage: no known issues

Operations

Local: No news to report

Visitors / logs: Normal and expected low traffic this time of year

Commercial, charters, air tours: nothing recent observed, discussed multiple 8-10 passenger charters observed over the summer

Military: nothing new to report

Services / Promotion / Events

Shed & visitor amenities, Bikes & equipment: PW has two bikes that can be added; Randall will use those to replace a couple that are ready to be retired. Cosmetic and other work is in order, Randall proposed a work day in the spring to address bicycle maintenance, shed spring cleaning and other work. JD offered to do work on the bikes. To be taken up at the March meeting.

Website & social media: Discussed existing website and Facebook. No desire exists to create more social presence, however Christine Binnicker offered to review the FB page and make a recommendation.

Regulatory Review

Airport zoning / Gearhart: Question was posed by Randall Henderson on what the next step should be as Gearhart is now contracting out for their planning work, and Dale recommended emailing both city planners.

Committee member reports & good of the order

Bruce Francis suggested that since Bayview uses the city property west of the parking ramp (0.14 acres, taxlot 61010CA01600) as their own, and that property may potentially be used to expand the ramp westward for hangars or more aircraft parking thus making the road unusable, the city could propose a trade of that land for an equal amount north of the existing parking ramp (specifically 10 or so feet of the south portions of taxlots 61010D001800 and 61010D001200) so that future hangars would be less impactful to existing tie-down space. Dale will ask Jeff Flory about the logistics for that and follow up will go on infrastructure and improvements.

Christine Binnicker presented Dale McDowell with duplicate plaques on behalf of the committee, in appreciation of his service to the city and the airport. One is for him to keep, one will be displayed in the airport shed.

Next scheduled meeting

Date: Tuesday March 28, 2023

Location: City Hall