

Minutes
Seaside Municipal Airport Committee
July 25, 2023
6:15 P.M.

Call to order

Roll call, Present: Mike Dimmick, Randy Frank, Randall Henderson, Bruce Francis, Chris Binnicker, Mark Tolan, Roy Bennett

Guests: Josh Duff, Jeff Gage, Michael Lewis, Matt McGrath

Approve minutes from the previous meeting – Approved unanimously

Additions to the agenda

Open committee position – Gearhart position is open, Randall and Roy reappointed by Randy at last city council meeting. Bruce would like to stay on in at-large role. Randy will check on ordinance.

Comments from the floor

Bruce questioned the gag order comment in the meeting minutes from the last meeting. Jeff clarified that it was an explanation of past history and not a current practice.

Infrastructure / Improvements / Funding

Hangars: Josh requested information on a temporary option to align with future needs for more permanent structures. Mike will ask Jeff what code requirements will need to be satisfied. Josh has 2 planes and is looking for development options. Matt has full-time grant writer and will look into additional funding sources – Business Oregon may be able to help with utilities estimate and the State may help fund.

City budgeted projects – 30k resources are allocated for airport improvements. The city agreed to pay for one-third of the internet cost.

State funding (COAR), projects & PMP – City manager reported he is researching lights and group inquired about water rating and warranty.

Federal & CIP - Randall suggested an action plan be put in place for use of funds received. Obstruction study should be on list.

ALP update – no update

Port of Astoria request – Bruce suggested more communication is needed with Astoria. Randall shared that Matt was at the meeting.

Maintenance / Safety / Security

Tiedown chains – done? Confirmed installed.

Airside - runway / taxiways, windsocks beacon, lights, reflectors – 8 runway lights currently inoperative. Michael is researching replacements and costs.

Groundskeeping – mowing, weeds, etc. Local hanger owners continue to supplement city mowing

Cameras / website / internet – status, funding, FAA integration – Randall working with Tim Miller to get cameras integrated into the FAA network.

Condition of gates, locks, fencing, signage - no known issues

Operations

Local – no news

Visitors / logs - reviewed

Commercial, charters, air tours, no known

Military – no known

Services / Promotion / Events

Shed & visitor amenities – Bruce suggested more welcoming signage by the sign-in box. Mark suggested the sign be mounted at eye level.

Bikes & equipment – lots of use per visitors logs, otherwise nothing new to report

Website & social media - nothing new to report

Astoria Airport open house August 19 announced and flyers disbursed for posting in Seaside.

EAA poker run August 27 – We will be there with coffee donuts cookies and drinks. Not a big deal compared to previous years, just snacks but a potential increase of food if weather is nice.

Regulatory Review

FAA grant assurances -

Airport zoning / Gearhart (tabled) – Mark will ask Chad about who we might start dialoguing with.

Dates

Astoria airport open house, August 19

EAA Poker run August 27

CIP update due: ? (add obstruction eval / removal)

ALP update due: ?

COAR grant application period: October 3 – October 21

Committee member reports & good of the order

Next scheduled meeting

Date: Tuesday Sept. 26, 2023, Location: city hall