

**Minutes**  
**Seaside Municipal Airport Committee**  
**September 26, 2023**  
**6:15 P.M.**  
**Seaside City Hall**

**Call to order**

Roll Call: Present; Sharon Kloepfer, Mike Dimmick, Christine Binnicker, Joyce Hunt, Roy Bennett, Randall Henderson, Randy Frank, Mark Tolan, Bruce Francis.

Absent: None

Guests: Matt McGrath, John Raichl, Jeff Gage

Approve minutes from previous meeting: Christina moved, Roy Seconded, approved

**Additions to the agenda:** None

**Open committee position:** Filled – Welcome Sharon Kloepfer from Gearhart!

**Comments from the floor**

Matt McGrath recapped the very successful Astoria Airport Open House and noted some of us from Seaside brought their planes.

**Infrastructure / Improvements / Funding**

Asphalt repair & City budgeted projects: Mike reported parking apron crack repair and slurry seal on budget and complete aside from some chains still needing to be re-attached / moved to correct length. Internet one-time payment is on the agenda to get the schedule revised to a single six-month payment; Jeff Gage is working on this with the city and Spectrum.

State funding (COAR) / CIP review, PMP, 5010 inspection: Randall Henderson reported the State came out to do a PMP pre-inspection in anticipation of doing work in 2024 (crack sealing and possibly slurry seal or other measures). Separately, the state conducted a 5010 inspection to update the airport's Master Record. Of note was that obstructions (vegetation) needs clearing along the northern perimeter (Oster Rd.) and along the SW perimeter. Report not yet received by the city, will await that before any action.

Federal grants / projects: no updates

ALP: Updated recently so off the agenda until needed (5-6 years).

CIP update: Joyce Hunt noted items on the list that can be removed, such as chains and weather cams that are completed. The committee verbally audited the list and approved the remaining items are still valid and prioritized correctly. Randall will transmit that to Nikki for updating with FAA.

Hangars: Randall Henderson reported that Josh Duffs project is on hold as he investigates simpler more affordable options. The other party who seemed interested in building a bank hasn't been in contact recently.

Port of Astoria help: discussed possibility of networking grant writers between Seaside and Astoria. Seaside now has a grant writer, Astoria's person may know more about airports. Randall Henderson proposed CIP funding a new lighted wind sock pole and NW / N perimeter fencing. Mark Tolan made a motion to have the city pursue a grant for the fence and windsock. Christine Binnicker seconded. The vote was unanimous. Additional recommendations are to be sought out from Ann McDonald and Michelle Bradly for feedback on resiliency measures such as a generator to power lights.

**Maintenance / Safety / Security**

Airside: runway / taxiways, windsocks beacon, runway lights, reflectors: Mike Dimmick reported replacement runway lights for the ones that are out are still on order. Randall Henderson reported South Windsock is in need of service.

Groundskeeping: mowing, weeds, etc.: Randall Henderson reported one more volunteer service (mowing around the lights / runway / taxiway edges) will be done before winter if weather permits.

Cameras / website / internet: FAA integration of weather cams requires a form being signed by the city. Randall has sent that to Mike Dimmick, will re-forward and include Niki. Cams will continue to be supported and maintained by volunteers at no additional cost to the city, but the city will need to sign the agreement with FAA. Reviewed the security cameras, Mark Tolan made a motion to reaffirm the committee's approval of security cameras to capture spaces in public view, Joyce Hunt seconded the motion, approved.  
Condition of gates, locks, fencing, signage: no issues reported

### **Operations**

Local: the usual

Visitors / logs: Observation and visitors logs showed a lot of use in August / September.

Commercial, charters, air tours: Randall Henderson reported at least one charter flight, Helicopter dropping off a passenger from PDX.

Military: none observed

### **Services / Promotion / Events**

Shed & visitor amenities: no news

Bikes & equipment: all in good order

Website & social media: no updates

Events review: Astoria open house was a great success. EAA poker run / airport day less so due to weather (but we still had fun)

### **Regulatory Review**

Drone ops: Mike has received inquiries and not sure what to do. Historically it's been just have them fill out the form and that's it. However much has changed in the years since FAA began making rules about it. Joyce will look into it; Jeff Gage and Randall will try to help funnel the relevant current info to her. In the meantime it's status quo.

Airport zoning / Gearhart: Randall will forward that info to Sharon for possible followup

### **Dates**

CIP update due: Unknown, Randall to check with Niki

ALP update due: ~2029, remove from agenda until then

COAR grant application period: October 3 – October 21

### **Committee member reports & good of the order**

Christine Binnicker asked whether the city could provide a Zoom account rather than continuing to use a volunteer-funded one? Randall will revisit that with Spencer and noted that the city had removed our access once the Covid crisis had passed.

Roy noted police action a week ago; pursuing a runaway youth behind the hangars. First responders' unfamiliarity with airport ops and gate codes was noted, and some sort of safety coordination and briefing was suggested.

### **Next scheduled meeting**

Date: Tuesday November 28, 2023, Seaside City Hall