

Meeting Minutes
Seaside Municipal Airport Committee
March 25, 2025
6:15 P.M.
Seaside City Hall

Call to order

Roll Call – Walt Walthour Joyce Hunt, Roy Bennet, Paul Stull, Randall Henderson, Sharon Kloepper, Bruce Francis on the phone.
Previous meeting's minutes were approved by the members

Staff & Committee

Committee welcomed our new PW director Paul Stull. Introductions all around.
Committee position – still open, Seaside residency required

Comments from the floor

Infrastructure / Improvements / Funding

PS: Budget of \$12-15K has been requested for maintenance which may include striping, lighting, brush work at North end, mowing which will start in April to May. Brush work may also be needed at the south end and east side to keep approaches clear. PS will put sweeping on the maintenance schedule and announce when it will be done. Discussion around when that should be scheduled, wouldn't be a regular thing mostly on condition; regular inspections would determine when.

ODA has relayed to us that the PMP project for Seaside will be pushed to 2026. There will not be a match requirement after all so it will be no cost to the city. A COAR grant can be applied for in October if the city decides to apply, for other work such as re-striping and fencing the NE perimeter (standing recommendation) although there may be complications due to FEMA and permitting.

Hangars – nothing new.

Maintenance / Safety / Security

We are probably past flooding and driftwood issues but frequent inspection is needed in the winter. A discussion was held regarding how to get hold of public works during off hours. BF suggested Police or Fire be a 24/7 contact; PS said FD may be the better option but that PW does have personnel 7 days a week so we may just need to get the right contacts in order and add airport issues to their assigned duties.

Updating the FAA's list of persons authorized to issue NOTAMs is still needed as soon as possible, including possibly a committee member.

PS will talk to the fire chief regarding protocol for airport problems.

The North Wind sock is gone. It needs a bucket truck to replace it.

Several runway lights remain out and need replacing.

Fences are being pushed over on the southwest side by vegetation and flooding.

Operations

The usual for this time of year, not a lot but more than people think. A couple of planes seen up today. Reviewed visitor origination from the registration sheet.

Services / Promotion / Events

Discussion regarding the poker run event in order to let PS know how it works. RH will check with the chapter to see if they want to try the poker run here again this year.

The shed is ok presently and the cameras are working. The weather station has been fixed.

Extensive discussion held by PS regarding how the airport can help boost tourist revenue.

Regulatory Review

Committee summarized management of the airport and how the city and committee historically collaborate. CIP update and FAA and ODA contacts were reviewed. ODA contact for PMP is Andria Abrahamson.

Dates

Next COAR grant period October 2025

Next airport meeting Tuesday May 27, 2025 Seaside City Hall

Committee member reports & good of the order

Gearhart tourism grants are out for applications.

BF requested that the city work out the bugs with remote participation.

JH reported that the city manager suggested the airport parking lot as a new location for glass recycling.

Minutes discussion – SK is willing to do it but would like to hand it off whenever possible; BF suggested the city consider the PW assistant, possibly we record and dictate? AI summary may also be a possibility.

BF noted that he was able to get onto the provided zoom call but it never worked at our end so we did it at this meeting via telephone); hopefully that can be rectified by the next meeting.

Adjourn