

Meeting Minutes
Seaside Municipal Airport Committee
September 23, 2025
6:15 P.M.
Seaside Municipal Airport

Call to order

Roll Call: Present: Randall Henderson, Joyce Hunt, William Walthour, Roy Bennett, Christine Binnicker (council), Sharon Kloepper, Paul Stull (AM), Bruce Francis (online), Guest Jeff Gage (guest). Absent: None.

Approve minutes from previous meeting: Approved

Additions to the agenda: None

Open committee position: Still open, no applicants

Comments from the floor

Infrastructure / Improvements / Funding

Federal & CIP, FAA meetings recap: Paul, Randall and Walt met via zoom with FAA ADO reps in September, discussed funding status, eligibility, potential projects and CIP process. We remain off the list for regular funding, nevertheless some projects may still be eligible (and we remain eligible for state COAR grants). Paul subsequently submitted updated CIP, and is working on project submittals for either federal or state. Priorities are south end flooding/debris mitigation, and NW corner fence.

Paul is now signed on as the airport's representative to issue NOTAMs for the airport.

PMP: Runway and taxiway crack sealing and partial striping work was performed by the ODA-sponsored crew on August 25. Some work remains to be done, Paul is awaiting word on that. We had short notice and a late NOTAM of the 12 hour runway closure, and one visitor got stuck at the airport for several days.

City work plan items: City crews placed weed mats around the landing lights and erected a 12" high permeable barrier along the edge of Mill Creek as an experiment to mitigate debris issues during winter floods. A more permanent solution would be to add a low berm along the same area, added as a future project in the CIP. Brush cutting on the north end is next. Possible striping tacked onto city street work if ODA doesn't finish it. North windsock to be replaced this Fall.

Airport budget: will be addressed in November

Hangars: no updates

Maintenance / Safety / Security

Airside: 3-4 runway lights are out or missing.

Groundskeeping: Volunteer crew had a work party removing lots of weeds and root mats from the parking ramp and taxiway, and pruned trees and removed blackberries along the south parking ramp fence-line. City sweeper went over it all after. Members of the Necanicum Watershed Council participated as part of the purpose of is to avoid toxic herbicide spraying. Hangar tenant Michael cleared weeds/blackberries out behind the hangar.

Walt has reattached the disconnected stainless steel tie-down chains and moved some around so most spots have chains. The more rarely-used ones are still without changes and probably don't need them for now. Walt also made wheel chocks for visitors but didn't quite finish yet due to an injury.

Condition of gates, locks, fencing, signage: Pedestrian gate lock is fixed. Car gate needs work to repair rusted-through pipe, Paul has his guys scheduled for that. Paul's work plan includes tree removal along the south parking ramp next to Bayview, and several members stated a preference for pruning rather than removal, as they provide a visual and dust barrier to the batch plant works. Paul wants to monitor whether the trees might compromise the fence.

On August 10 an aircraft landed hard and had a prop strike on the runway. Runway damage is minimal and not a hazard. The plane is currently parked in the tie-down area awaiting insurance and repair arrangements. Randall is in contact with the owner and will keep us updated.

Obstructions: Per the city work plan, brush growing up into the north end approach path is still planned to be cut this year by city crews, yet to be done.

Operations

Local: The usual.

Visitors / logs: Late summer uptick in usage noted. Lots of nice comments in the log.

Commercial, charters, air tours, military, emergency response: Emergency response training was held during the month.

Services / Promotion / Events

EAA chapter 105 poker run on September 13 brought 5 planes fairly late in the day plus one random drop-in. That's fewer and later than we prepared for, but nevertheless a couple of plane rides were given and the volunteers who showed up had a nice time hanging out eating cookies.

Shed, visitor amenities, bikes & equipment: All in good shape, no issues.

Cameras / website / social media: No update.

Regulatory

Committee policy/bylaws: Bylaws are in line for Spencer's review. Christine is pushing to get this completed by the end of the year.

ODA COAR training Sept. 17: Hadley attended this training.

Dates

Next airport meeting is Tuesday Nov. 25, Seaside City Hall

Committee member reports & good of the order**Adjourn**