Meeting Minutes
Seaside Municipal Airport Committee
July 28, 2026
6:15 P.M.
Seaside Municipal Airport

Call to order

Roll Call – Present: Randall Henderson, Walt Walthour, Sharon Kloepfer, Bruce Francis, Joyce Hunt, Roy Bennett, Paul Stull (AM). Absent: Christine Binnicker (council)

Guests: Matt McGrath (Port of Astoria), Jeff Gage, Pat Wollner

Approve minutes from previous meeting; SK moved, JH seconded, approved.

Additions to the agenda - none

Open committee position – One position remains open, Seaside (or UGB) resident.

Comments from the floor - none

Infrastructure / Improvements / Funding

City work plan items (PS):

- E. drainage channel brush removal/beaver dam clearing is done.
- Winter flood debris berm project budget received approval by city council. Still need flood plain development approval by city, along with grading and floodway calculations – specifically to determine how much displacement (flood plain). Berm restricted to 25% slope for mowing, and 1:40 beyond runway end for FAA compliance. Planning for W. section closest to stream to have a low fence section for water passage. Will plant with grass to stabilize soil. Target date late Aug/Sept. NOTAM will be posted, mostly taxiway but some runway. Matt Long, #2 streets will be out doing prep work.
- Matt Long also getting new runway lights, test light still to be done.
- Mowing is needed again.

Airport budget – PS reported 50k budgeted for berm project and other (lights).

Funding: State, PMP, COAR - no update

Hangars: discussed draft hangar project proposal and possibilities for Connect Oregon and match. PS says unlikely this year. Market? MM says 10-15 waiting list at KAST. RH says list of inquiries runs to 25 over the last several years, with some smaller percentage likely to be serious. Hangar shortage is nationwide, and building costs are through the roof.

Federal & CIP, minutes from 3/9 meeting, reviewed. Briefly, FAA funding still on hold for other than critical safety items unless/until we have10 based aircraft. Still eligible for State airport grants but Seaside is low on the list.

Maintenance / Safety / Security

Obstruction removal, N and E – discussion above

E. drainage channel, beaver deceivers TBD by ODFW/USDA.

Flood debris mitigation – discussion above

Airside - surfaces, wind indicators, beacon, runway lights, reflectors, striping – PS expects runway striping by the city in August, mid-week, as resources allow (Jeremy, street dept.)

Condition of gates, locks, fencing, signage – no issues reported

Groundskeeping – city & volunteer, weeds & revegitation. Some work done by volunteers. RH asked that trees/brush E. of hangars be left alone or trimmed to fence height not cut to the ground for aesthetic reasons. Volunteers can keep it maintained.

Operations

Local, visitors, commercial, charters, air tours, military, emergency response – typical traffic observed.

Services / Promotion / Events

Shed, reader board, visitor amenities, bikes & equipment – PS still trying for response from SPD for bikes in impound, possible donation to airport. RH recommends retiring a few existing bikes, swap for newer ones.

Cameras / website / social media – no updates

Airport & city events: Seaside SandFest, EAA 105 Poker run – We will do this as before: keep an eye on the weather and plan for an event and soft Open House if it looks good. Formation group NW Ravens has promised fly-overs, plans for the 19th but may flex a day either way as weather dictates, to align with SandFest. We should try to have lunch for them regardless. EAA Chapter 1696 (Astoria) can help with BBQ, RH to liaise.

Regulatory

Committee policy/bylaws (pending city council) - 2nd reading of overall bylaws change reported by JH. 3Rd + adoption in 2 weeks. Nitty gritty to follow with city manager.

Dates

Seaside Sandfest Sept. 17-20, EAA 105 Poker Run Sept. 19

Next meeting Tuesday Sept. 22, Seaside Municipal Airport

Next COAR grant app period Oct. 2026

Connect OR grant app period undetermined, last year was Jan-Mar - remove

Committee member reports & good of the order

Bruce: noted that bikes get good comments regardless of perceived condition. RH pointed out that maintenance is an ongoing issue so some newer ones would be nice.

Matt McGrath shared about the upcoming Astoria Airport Open House on Aug 22: USCG, P40 demo, skyraider, hotrod show, Astoria Aviation rides, EAA Young Eagles rides. Bring your family, friends, plane if you have one.

Adjourn