

**Seaside Airport Advisory Committee
Minutes of Meeting
November 24, 2020**

Call to order: 18:00 hrs.

Members present: Randall Henderson, Dianne Widdop, Jesse Taylor, Joyce Hunt, Roy Bennett, Dale McDowell, Randy Frank.

Members absent: Bruce Francis, Teri Carpenter.

Guests present: RJ Marx, Jeff Gage, Tita Montero.

Review of minutes: Dianne Widdop makes a motion to approve September 2020 minutes as presented, Joyce Hunt seconds, motion passed.

Introduction: Due to the Covid-19 pandemic and in accordance with the two-week freeze enacted by Oregon Governor Kate Brown that began on November 18, 2020, an electronic meeting of the Seaside Airport Committee was held via Zoom.

Comments from the floor: Jeff Gage has moved his aircraft to Seaside full time. Thank you to Bruce for air compressor. Big thanks to Randall and Randy for getting the airport committee meeting put together via Zoom.

Infrastructure/Improvements/Funding: Report from Dale McDowell, no new updates from the FAA or Oregon Department of Aviation on the Capital Improvement Projects (CIP). The city is continuing to look for grant money, but there isn't much available. Randall Henderson sent a "thank-you" letter to the City of Gearhart for the \$500.00 grant money that went towards the bicycle program in 2020. Chad Sweet, the city administrator of Gearhart said the committee should request another grant in 2021, he said Gearhart enjoys working with the airport. The committee unanimously approved requesting a grant in 2021. Dale McDowell is continuing to work with the Visitors Bureau to try and get some tourism dollars. Dale believes grants will be available in March of 2021 and he will apply as soon as they open. Dale suggested we ask airport guests how they spend their money while in Seaside to provide Visitor's Bureau. Randall Henderson added 3 check boxes to the visitor's sign-in sheet, guests can now indicate if they spent money on food, lodging, or in stores. Randall Henderson reported that we have \$1,000.00 from City of Gearhart grants and approximately \$2,500.00 from the GoFundMe account for the bicycle program. Randall mentioned it has been difficult to get the money raised from the GoFundMe account to the City of Seaside because it was not organized by the city. Dale McDowell and Randy Frank will discuss with city officials on how to do this.

Port of Astoria News: Port meetings have been suspended due to COVID concerns. Once meetings resume the committee will get on their agenda. RJ Marx wrote an article that was on the front page of the Seaside Signal. It highlighted requests the airport committee has made to the Port of Astoria over the past years for airport improvements, bike shed, and courtesy car. The committee thought it was well written with a lot of investigation and detail. Randall Henderson was disappointed the Port director flat out said "no" without the committee even getting onto their meeting agenda.

Maintenance, Safety and Security: Dale McDowell reports they are waiting on parts to replace a NE runway light. The green beacon light was been replaced. Windssocks have been getting tattered by

recent weather, a new style windsock was installed on north end of airport which is brighter and hopefully more durable. Inland Electric will be looking at the electric eye on the motorized gate so it will close properly. Cameras are back up and running after a few weeks of downtime, Randall Henderson said the cameras are the 2nd most visited page on the airport website. Randall Henderson asked if there were any new updates on the City getting dedicated internet to the airport. Dale McDowell mentioned there is cable within the airport fencing. Dale and Randy Frank will make a request at the next city budget meeting. Dale McDowell noted he has not yet been able to update the FAA remarks regarding flooding/driftwood within the airport grounds. No new golf balls! Public Works and committee members continue to keep the grass and airport looking great!

Operations: Jim Grant has expressed interest in conducting biplane tours a couple weekends during the 2021 summer months. He would like to do more, but the lack of hanger space makes it difficult. Visitors are still signing our logbook and leaving nice comments about the airport and bicycles. Randall Henderson presented a graph showing an upward trend of sign ins over the past 5 years. Randall explained the number of sign-ins is extremely low compared to actual airport traffic as measured by cameras. Randy Frank asked approximately how different? Randall Henderson said we had about 100 check-ins so far this year and estimates that we have about 2,000 total operations each year.

Promotion & Services: Randall Henderson reports the bicycles are starting to show some wear. The survey was completed for bike shed which cost \$990. We are now waiting on the FAA for approval. It is estimated it will cost approximately \$2,500-\$3,500 plus material to complete. The City has some materials including lumber, metal roofing, door, and window. The City will also provide the site work. Bruce Francis donated a small air compressor for bike tires. Randall Henderson will set it up in the electrical shed. Randall Henderson placed the donation box; he will make a spreadsheet to track donations. Jesse Taylor updated airport website and Facebook page on reader board. Randall to follow up with Lum's Auto on rental car advertisement.

Regulatory Review: Last month we reviewed the ALP but and noted that FAA wants us to update them every 7 years. Ours is considered updated from recent improvements, such as the electrical shed and new bike shed coming soon. However the update consists of an overlay on the existing ALP that shows the current layout of the airport and buildings, but obscures the proposed tie-down layout which should be uncovered. Randall Henderson noted if we brought our current tie-downs to today's FAA standards we would have fewer spaces. Dale McDowell will be working on a sketch for the new tie-down area. Randall Henderson mentioned there are tentative plans for a new hanger that would be located on the west side of the tie-down area that runs along Bayview's driveway. Roy Bennett asked about build quality, Randall said they would be a metal building, probably with sliding doors not electric.

Committee Member Report: Next meeting will be committee elections, please email your nominations to Jesse Taylor.

Next Meeting: Every other month schedule - NEXT REGULAR MEETING January 26, 2021, 6:00pm. Location TBD. If additional meetings need to be held, they will remain the 4th Tuesday of each month.

Meeting adjourned 19:05 hrs.