

**Seaside Airport Advisory Committee
Minutes of Meeting**

May 25, 2021

Call to order: 18:04 hrs.

Members present: Randall Henderson, Dianne Widdop, Jesse Taylor, Joyce Hunt, Dale McDowell, Randy Frank, Teri Carpenter, Roy Bennett.

Members absent: Bruce Francis.

Guests present: Josh Duff, Jeff Gage.

Review of minutes: Dianne makes a motion to approve March 2021 minutes as presented, Joyce seconds, motion passed.

Additions to the agenda: Randall wanted to add social media to the promotions portion of agenda.

Comments from the floor: Jeff Gage told the committee he has taken his wife on multiple flights in their airplane and that she really enjoys it!

Infrastructure/Improvements/Funding: Report from Dale, no new updates from the FAA or Oregon Department of Aviation on the Capital Improvement Projects (CIP). No updates on the pavement management program (PMP), but work is to be done this year. Dale says the City will be receiving \$1.4 million dollars in federal money, he is hoping to allocate some of that money to be used for crack sealing and seal coat of the parking area. Randall suggested using that money to fix the sink holes in the parking area too. Donations continue to come in, Randall presented the committee a worksheet with the breakdown of accounting for the bicycle program funds. Randall was going to purchase a new air compressor for bike tires, Randy has 1 that he will donate. Randy reports that they have worked through the issues with the City in regard to getting donations from our committee to the City for use. Dale applied for a grant from the Visitors Bureau for our Fly-In scheduled for 9/18/21. In response, the Visitor's Bureau mentioned that the event should be open to public and we should work with a local motel to get discount room rates for attendees. There were some concerns with opening it to the public, there is not a lot of parking at the airport and that we are a small committee, can we provide enough food, monitor visitors, etc? The committee agreed to move forward with grant process, Dale was going to explain to the Visitor's Bureau our concerns and that we will "lightly" advertise to the public this year so we can learn how to manage an event with more visitors. Dianne and Joyce to head up a sub-committee for Fly-In, they will investigate finding a motel that will offer room discounts. Dale applied for a \$500.00 grant from the City of Gearhart, Joyce mentioned it had been approved.

Port of Astoria News: Port meetings have been suspended due to COVID concerns. Once meetings resume the committee will get on the agenda.

Maintenance, Safety and Security: Dale reports they are working on getting new runway lights, current lights are now obsolete, and parts are scarce. Teri asked if she could get some blue reflectors, she wanted to arrange them differently to make mowing around them easier. No new signs of golf balls, Josh mentioned he saw a possible transient camped near gravel pile on north end of taxiway. Cameras are working well. Dale reports nothing new on internet to the airport or with the FAA in regard to

airport remarks. Gates and fencing are functional. Public Works and committee members continue to keep the grass and airport looking great!

Operations: Visitors are still signing our logbook and leaving nice comments about the airport and bicycles. Jim Grant said it is “unlikely” he will be doing plane rides this summer at the airport due to the lack of hangar space.

Promotion & Services: The bicycle shed/pilots lounge is nearly completed except for some minor details. Dale reports that as funds come available and hopefully prices for material go down additional work will be completed, the interior will be finished in plywood, there will be electrical outlets with USB plugs, cadet heater, motion detection lights, and can lights outside. The concrete walkway constructed to the shed is not ADA compliant, a new ramp will be built on the north side of shed. Randall asked Dale if there was any paint left, he thought the committee members could volunteer to finish painting it. Currently the airport has 5-6 functioning bicycles. Randall thought we should try and find a couple kid sized bicycles. The committee agrees after the summer months we should look into replacing as many bikes as we can afford. Randy mentioned he had asked a friend about buying bikes in bulk, he was told manufactures are months behind. The Fire Department will not be holding their Safety Fair this year, Randall will purchase new helmets, as necessary. No updates on the liability waiver releasing the City of any liability if a person is injured while on a bicycle. Nothing new with the future airport hangers. Committee discussed placing a new reader board on the bike shed, Dale was going to ask the school district if any of the old schools had something we could use. Teri thought we should have signage/maps with the distances and safest travel routes to local destinations. Dale is going to get some visitors guides from the Chamber to put in the shed and reader board, the guides have a map and identify lodging options. The committee also agreed the mailbox that holds sign-in sheet should be relocated to the new shed. The committee is planning on holding a Fly In event on 9/18/21 at the airport. This will be for aviation enthusiasts to fly in and have a light snack throughout the day, it was discussed having a set time for it to be open to the public, such as Noon-2PM. The committee is intending on providing doughnuts, sandwiches, chips, soda, bottled water, and coffee. With COVID concerns, the goal is to use as many single use portions and pre-made items as possible. Dale submitted a budget which included expenses for advertising, food, utensils, equipment, etc with the grant application to the Visitor’s Bureau for review. Randall thought it would be a good idea for the airport to have more of a social media presence, such as using platforms like Facebook and Instagram. Teri and Jesse will work on social media accounts.

Regulatory Review: None this meeting.

Committee Member Report: None this meeting.

Next Meeting: Every other month schedule - NEXT REGULAR MEETING July 27, 2021, 6:00pm, at the Seaside Airport. If additional meetings need to be held, they will remain the 4th Tuesday of each month.

Meeting adjourned 19:17 hrs.