

**Seaside Airport Advisory Committee
Minutes of Meeting**

July 27, 2021

Call to order: 18:00 hrs.

Members present: Randall Henderson, Dianne Widdop, Jesse Taylor, Joyce Hunt, Dale McDowell, Randy Frank, Teri Carpenter, Roy Bennett, Bruce Francis(via Zoom).

Members absent: None.

Guests present: Jeff Gage, Michael Lewis.

Review of minutes: Joyce makes a motion to approve May 2021 minutes as presented, Dianne seconds, motion passed.

Additions to the agenda: None.

Comments from the floor: None

Infrastructure/Improvements/Funding: Report from Dale, no new updates from the FAA or Oregon Department of Aviation on the Capital Improvement Projects (CIP). Dale mentioned there won't be any updates until congress passes an Infrastructure Bill. No updates on the pavement management program (PMP), but work is to be done this year. Dale received a letter from the Government Affairs office in regard to the long-term land lease between the Airport and hangar owners. Dale will be giving each hangar owner a copy of the letter and a copy of the lease to make sure the City is compliant with NPIAS regulations. Donations continue to come in, Randall presented the committee an updated worksheet with the breakdown of accounting for the bicycle program funds. Dale applied for a grant from the Visitors Bureau for our Fly-In scheduled for 9/18/21. The Visitor's Bureau approved the airport a grant in the amount of \$3,300.00. The event will now be sponsored by the Visitor's Bureau. The event will be all day for people who fly-in, and open to the public between 12:00-14:00 hrs. Dianne and Joyce are heading up the sub-committee for the Fly-In. Dale applied for a \$500.00 grant from the City of Gearhart, Dale to follow-up to see if it has been approved.

Port of Astoria News: None.

Maintenance, Safety and Security: Dale reports they were able to get a couple new runway lights, current lights are now obsolete, and parts are scarce. They were also able to get some new reflectors, reflectors were placed in the electrical shed. No new signs of golf balls, Dale to make a new "No Trespassing" sign to replace an older sign. Dale said the Fire Lane will be getting striped as well as the Helicopter parking. It was asked if the Helipad interferes with the Fire Lane? Dale will investigate. Gates and fencing are functional. Public Works and committee members continue to keep the grass and airport looking great!

Operations: Visitors are still signing our logbook and leaving nice comments about the airport and bicycles. Committee members have spoken with multiple visitors, some came to enjoy local restaurants, and another mentioned they chose Seaside over another airport because we had bicycles.

Promotion & Services: The committee for the first time will be having a Fly-In open to the public on 09/18/2021. Funds for the Fly-In are coming from a grant from the Seaside Visitor's Bureau. Part of the grant requirements are to work with local motels on discount room rates, advertise to the public, etc. The committee is looking into different local food vendors, catering companies, and food trucks. Dale and Randy are going to investigate conditional use permits to see if food trucks can be an option. Depending on pricing, the committee will decide if any of those will be an option. If not, the committee will BBQ hamburgers and hotdogs like they have done in the past. If necessary, Dale will ask the Fire Department if we can borrow their large grill. Randall volunteered to supply some coffee and doughnuts, and Dianne was going to bake cookies. In addition to food, there will be bottled water and canned drinks. Jesse to schedule table/chair rental and look into renting a canopy also if funds allow. Randall is going to create a section on the airport website specifically for the Fly-In, this will give attendees additional information about the event and which hotels offer discount rates. Randall will also send out emails and notify aviation groups about the event. Roy will be creating an event flyer we can pass out to businesses and hotels. Roy was also going to make a banner we can use for this event and others. Randy to announce the event to the city council. Joyce contacted local hotels in regard to rate discounts for Fly-In attendees. Seaside Lodging which owns multiple properties offered a 20% discount and Holiday Inn Express offered a 15% discount. Randall has asked the Coast Guard, Jim Grant, another Bi-Plane owner from Tillamook, and Seaside Helicopters if they would like to be a display at the event. Randall is unsure who will show up. It was also mentioned to contact LifeFlight. Dale to ask Bayview if we could use the side of their road and grass area for parking. Randall asked if we could have some sort of police presence during the event. Dale said he will invite police and fire department personnel to come by for food, this will help keep an enforcement presence. The bicycle shed/pilots lounge is nearly completed except for some minor details. Dale says the city still plans to finish the electrical, insulate, and install plywood interior sheathing walls to the shed as time allows. Randall has been keeping up on the bicycle maintenance. Randall to purchase 2 chairs for the shed and 1 new helmet. Dale is looking to see if the school district has anything we can use as a reader board for bicycle shed. Dale placed maps in the bicycle shed showing safest routes to different amenities in the Seaside/Gearhart areas. The committee also agreed the mailbox that holds sign-in sheet should be relocated to the new shed. Roy to look into cost of Rite In The Rain Weatherproof paper. Dale has talked with a local builder about construction of a 5-hangar building that would run parallel with the fire lane and have north facing doors. These would be built then sold. Randy said he knows a buyer for 1. Dale to continue working with FAA and builder. Randall created an Instagram account for the airport.

Regulatory Review: None this meeting.

Committee Member Report: Teri announced this would be her last meeting. On behalf of the airport and all the committee members, we thank you for all your hard work and dedication to making the airport what it is today!

Next Meeting: Every other month schedule - NEXT REGULAR MEETING September 28, 2021, 6:00pm, at the Seaside Airport. If additional meetings need to be held, they will remain the 4th Tuesday of each month.

Meeting adjourned 19:21 hrs.

